

INSTRUCTIONS
CONCERNING THE PRESENCE OF PARENTS IN THE EUROPEAN
SCHOOL OF HERAKLEION

Approved by Teacher Committee on 28/02/2018

- After morning student concentration at school, parents should exit the school yard. At the same time parents should avoid occupying teachers during or right after the morning student concentration.

- Doors remain closed during the whole duration of daily courses for reasons of **student security**. Parents (or even relatives) are not allowed within school premises without serious reason (for instance a scheduled meeting with a teacher or the school management, a student illness or another emergency). If an emergency reason for a parent visit comes up, parents should notify the school management.

- All scheduled appointments with teachers take place without hindrance to the educational process (without the presence of students who should attend their courses unimpeded).

- After daily course completion parents wait for their children at the exit door during the courses' finishing time. If the parents are late the door closes and they need to ask for permission to enter by the school management.

- Student late arrival at school is not allowed unless in cases of serious reason.. In this case parents should ring the bell , explain the reason for their delay and let the child enter the school alone without escort till they reach the classroom or the fining room (for food storage).

- When students are driven to school , in case that there are other cars behind, student disembarkation should be quick and with no delay. Avoid giving last minute directions to children so as to avoid car jams during the rush hours!

- We encourage parent presence during open school festivals (morning or afternoon). In fact, parent participation in these occasions is supportive to the school.