

Heraklion (SEEH) of:



Secondary Cycle School of European Education Heraklion

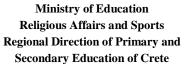
Application for enrolment 2024-2025

For official use only					
Date of reception:	/2024				
Reference number:					
Language section:					
Class:					

Pupil's surname									
Pupil's first name									
_	I understand that any untruthful statement, intentional omission of information or false declaration will cause all related procedures to be declared null and void.								
I have read and agree/ acteaching.	ccept all the terms and condi	tions of the rules on admissi	on and language						
Parent/Guardian 1		Parent/Guardian 2							
Full name		Full name							
Signature		Signature							
Date	/2024	Date	/2024						

We, the undersigned, hereby apply for the registration at the School of European Education of







Information

I.	Inf	ormation	about	the	puj	pil	
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1. Imorma	. Information about the pupir													
				Surna	ame									
	First name													
	Gender			der										
			Da	te of b	irth									
	Plac	e of b	irth an	d cour	ntry									
			Citi	zenshi	p(s)									
Langua	age(s) sp	oken	with tl	ne mot	her									
Langu	uage(s) s	spoke	n with	the fat	her									
		Do	minant	langu	age									
Address														
	Street							N	o					
P	ost code	•				Town								
	Country	,							•					
	Tel							Emai	il					
Language se	ection re	eques	sted (th	e final	decis	ion rest	s with th	ne Direc	ctor of	the sch	nool)			
English		Gre	eek											
Was the pup	oil ever	enro	lled in	one o	f the	(Accre	edited)]	Europ	ean S	chools	s?			
Yes		No				Which	one:							
	Year requested (only pupils that have attended S6 in a (Accredited) European School can be enrolled in S7. Please consult annex for the equivalence of teaching levels/year groups)													
Secondary:	S1		S2		S3		S4		S5		S6		S7	
								"				•		





II. Information about the family

Number of children in the family			
Number of children at SEEH			
Information about children already att	ending SEEH		
Full name	Language section	Cycle	Class
	•		

III. Information about the parents

Parent I

Surname	
First name	
Relationship to the child	
Citizenship(s)	
Language 1	
Language 2	
Occupation	
Organization/Employer	
Tel. office	

Address

Street	No		Post code	
Town	Country		Tel	
Mobile	Email for any school communication			



Ministry of Education Religious Affairs and Sports Regional Direction of Primary and Secondary Education of Crete



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Parent II

Surname	
First name	
Relationship to the child	
Citizenship(s)	
Language 1	
Language 2	
Occupation	
Organization/Employer	
Tel. office	

Address

Street	No		Post code	
Town	Country		Tel	
Mobile	Email for any school communication			

In case of separation/divorce please give the name of the parent who has custody (per court decision)



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Guardian (only when the child does not live with his/her parents)

Surname			
First name			
Relationship to the child			
Citizenship(s)			
Language 1			
Language 2			
Occupation			
Organization/Employer			
Tel. office			
Custody of the child	Yes	No	

Address

Street	No		Post code	
Town	Country		Tel	
Mobile	Email for any school communication			



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Pedagogical choices									
Pupil's surna	me								
Pupil's first name									
Language section requested			-						
English		Greek							
Year reques	ted			_					
Secondary:	S1	S2	S3	S4		S5	S6	S7	
			•		•	1	•		

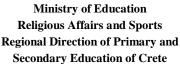
Knowledge of languages

Language	Unders	standing	Consolvino	***
Language	Listening	Reading	Speaking	Writing

Schools attended by the pupil during the last 5 school years

School year	Name of the school	Class	Country
2019/2020			
2020/2021			
2021/2022			
2022/2023			
2023/2024			







Choice of options

a)	For	pupils	in the	Greek :	language	section	only:
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Orthodox Religion/Ethics

Please note that Ethics will be taught in Language II from the 3rd year of secondary onwards

Religion		Ethics	
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For pupils of years 2-5: Ancient Greek 2p

Please note that these lessons are given outside the normal curriculum, and this choice may involve extra periods in school

imelent Green 2pt	Ancient Greek 2p:	Yes		No	
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b) Language II (1st foreign language):

French	German	English
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c) For pupils of years 1-5: Language III (2nd foreign language)

Please select up to 3 languages in order of priority - write down "1", "2" and "3" - in case the language course wanted cannot be organised.

Greek	English	French	German	Italian	Spanish

d) For 2nd year pupils only:

Latin 2p:	Yes		No	
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e) For 3rd year pupils only:

It is possible to choose only one of the options below

Latin 2p	ICT 2p	
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For pupils of years 4-6, please complete the option sheets(s)

Please note that the S4/5 and S6/7 option selection forms can be downloaded from the school's website

Specific help and care





Dismissal procedure

	2-2-1-22U- F - 000 U- 0								
The child will be leave	ing schoo	l on his/her own:		Yes			No		
If yes, please provide	two passp	port-size photos							
If not, the child will b	e leaving	school accompanied	by:						
His/her parent	Oth	er (full name and pho	ne number):						
Learning difficul	Learning difficulties								
Does your child face learning difficulties requiring learning support? Yes No									
If yes, please specify									
If available, please attach a recent diagnosis from KE $\!\Delta A \Sigma Y$ or a multidisciplinary medical-psychopedagogical check-up									
Does your child need Intensive Support? Yes No									
If Intensive Support is needed, please attach a recent diagnosis from KEDASY (https://kesy.ira.sch.gr/) and contact the school management for further information									
Medical issues									
Has your child been v	accinated	l against:							
Hepatitis B		Diphtheria-DTaP Poliomyelitis Measles			Measles	-MMR			
Haemophilus influenz	zae	Pneumococcus	Meningo	coccus		Varicell	a		
Does your child face any particular medical issue? Yes						No			
If yes, please specify									
Does your child need	special as	ssistance during the so	chool day?		Yes		No		
If yes, please specify a attach medical report						•			
		ENROLMEN	NT PROCES	S					

Priority in enrolment process

(See Decree 4115/2013 article 44a.14 and Ministerial Decree 1444/2008/179/84525/Z2 article 3)



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Applications for enrolment will be processed in the following order of priority:

- 1. Children of employees of ENISA or other institutions of the European Union
- 2. Children of employees of international organizations and diplomatic missions based in Heraklion
- 3. Children whose parents (at least one of them) are citizens of an EU member state
- 4. Children of employees of organizations and institutions related to Research and Development
- 5. Children residing in the region of SEEH

Should there be more category (5) applications than vacancies, candidates will be randomly selected through an open, public draw.

Documents to be supplied with the application

- 1. A copy of the parents'/ guardians' and child's identity card/ passport related to each listed nationality
- 2. A copy of the child's **birth certificate**. For children born abroad, the birth certificate must bear the Hague stamp (**APOSTILLE**) and be <u>translated</u> into Greek in Greece
- 3. Upon exercise of parental authority by only one of the two parents or by a legal guardian, a certified copy of the court decision awarding him/her custody has to be provided
- 4. A copy of the child's vaccination card
- 5. Residence certificate (copy of electricity or telephone bill, etc. or copy of rental contract, etc.)
- 6. School reports for the 2022/2023 school year and the interim report for 2023/2024. If the school does not issue an interim report, an attendance certificate should be produced
- 7. At the end of the current school year, the school report for 2023/2024 indicating whether or not the child has been promoted to the year above. For children attending school abroad, the school report must bear the Hague stamp (**APOSTILLE**) and be **translated** into Greek in Greece
- 8. **School grade/year equivalence certificate** from the Directorate of Secondary Education (https://dide.ira.sch.gr/) by submitting **documents 1, 2, and 7.** (does not apply to children having attended school within the Greek national education system the school year 2023/2024)
- 9. The medical form ADYM, completed by a doctor in Greece
- 10. If the child will be leaving school on his/her own, please provide two passport-size photos
- 11. If Intensive or Special Support is needed, a recent diagnosis (please contact the secondary cycle management for further information)





REGULATIONS FOR LANGUAGE TEACHING

(See Ministerial Decree 179/84525/Z2 article 3 and General Rules for European Schools article 47.e)

Choice of language section in the secondary

- a. Parents will not be free to choose their child's first language (LI), its determination being the responsibility of the school's Director. LI must correspond to the child's mother tongue or dominant language, in the case of multilingual children, the dominant language being the one of which they have the best command. Hence, the pupil shall be enrolled in the section of his/her mother tongue/ dominant language where such a section exists.
- **b.** This principle may be waived only where the child has been educated in a language other than his/her mother tongue/dominant language for a minimum of five years at primary or secondary level. The Director will presume in that case that the child will be capable of continuing his/her schooling in the language in question.
- c. If the section corresponding to a pupil's mother tongue/dominant language does not exist, he/she will generally be enrolled in the English language section. Children falling in categories (1) and (2), are entitled to tuition in the language of their language section. Children in categories (3), (4) and (5) will be enrolled only after successfully passing a language test, organised and under the control of the school's teachers.

Regulations for language teaching

- a. All pupils have to study at least three compulsory languages. It is also possible to choose a fourth language as an option in secondary year 4 and a fifth language as a complementary course in secondary year 6.
 - No language may be studied at more than one level simultaneously and different languages may not be studied at the same level simultaneously. Level means LI, LII, LIII, LIV and LV.
- **b.** In secondary years 1-5 the regulations are as follows:
 - LI is taught from primary year 1 and is the language of the section in which the pupil is enrolled.
 - LII is taught from primary year 1: it may only be DE or EN or FR and must be different from LI.
 - In secondary years 3, 4 and 5 a pupil's LII (DE, EN or FR) is his/her vehicular language for human sciences, history, geography, economics and non-confessional ethics.
 - LIII is taught from secondary year 1; it may be any official language of the EU countries not being studied as LI or LII. LIII in year 1 is a beginners' course.
 - LIV is taught as an option from secondary year 4; it may be any official language of the EU countries not being studied as LI, LII or LIII. LIV in year 4 is a beginners' course.